

ABERDEEN CITY COUNCIL

Name of Committee	:	Budget Monitoring Board
Date of Meeting	:	30 October 2009
Title of Report	:	Vacancy Management – Activity Report
Lead Officer	:	Ewan Sutherland
Author of Report	:	Ruth Hepburn ☎ (52)3078 ✉ ruhepburn@aberdeencity.gov.uk
Other Involvement	:	None
Consultation undertaken with	:	None

Summary of Report

This report brings forward vacancies from Services which have been approved by the Corporate Management Team to be advertised for information.

Links to the Community Plan and to Vibrant, Dynamic & Forward Looking

The filling of vacant posts will impact on the Council's ability to deliver the Community Plan

Implementation

Following approval by the Corporate Management Team for vacancies, Human Resources will now make the necessary arrangement for posts approved to be filled, including advertising posts.

Resource Implications

People	:	This process is likely to contribute to a reduction in the numbers employed by the Council.
Finance	:	This process is part of the Improvement Plan to deliver budget savings in the current financial year and beyond.
Systems & Technology	:	No Implications

Property	:	No implications
Other Equipment	:	No Implications
Other	:	No Implications
<u>Other Implications</u>		
Health & Safety	:	These will be considered as part of the process of approving the filling of posts.
Risk Management	:	Clearly not filling vacant posts will have implications on delivery of services.
Human Rights/ Equalities/Diversity	:	No direct implications
Equalities Impact Assessment	:	To follow.
Sustainability	:	The sustainability of services may be affected by the decisions whether or not to fill posts.
Environmental	:	No Implications
Social	:	No Implications
Economic	:	No Implications
Construction	:	No Implications
Signature	:	

Main Considerations

The attached vacancies were approved to be advertised at the Corporate Management Team meetings on the 15 October 2009 and 22 October 2009

1. Summary Report including:

- Normal external vacancies
- Normal internal vacancies
- Teaching external vacancies
- Teaching internal vacancies
- Other
- Normal vacancies refused for advertising